

THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.

**ORDINANCE**

**APPROVING THE EXECUTION OF TWO (2) ON-CALL STORM WATER CONSULTING PROFESSIONAL SERVICES AGREEMENTS WITH HALFF ASSOCIATES, INC, AND HDR ENGINEERING, INC, EACH IN THE AMOUNT NOT TO EXCEED \$150,000.00 PER CONTRACT YEAR, TO PROVIDE AS-NEEDED STORM WATER ENGINEERING SERVICES RELATED TO PRIVATE LAND DEVELOPMENT AND CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION PROJECT PERMIT PLAN REVIEWS. EACH AGREEMENT IS FOR A TERM OF THREE YEARS WITH TWO ADDITIONAL ONE YEAR RENEWAL OPTIONS IN AN AMOUNT NOT TO EXCEED \$150,000.00 PER YEAR, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,500,000.00. FUNDING FOR THE FIRST CONTRACT YEAR IS AVAILABLE FROM THE FY 2023 STORM WATER REGIONAL FACILITIES FUND ADOPTED BUDGET.**

\* \* \* \* \*

**WHEREAS**, a Request for Qualifications (RFQ) for On-Call Storm Water Engineering Services was released on October 7, 2022, with nine (9) firms responding and submitting their statement of qualifications; and

**WHEREAS**, a selection committee consisting of representatives from the Public Works Department evaluated and ranked the submissions and scored the submittals. Scoring was based on the published evaluation criteria, including Evaluation of Experience, Background, Qualifications of the Firm, Key Personnel, and Key Sub-Consultants; Understanding of the Project and Proposed Management Plan; and Experience in the San Antonio Region and Past Performance; and

**WHEREAS**, these Professional Service Agreements will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts to be reviewed by a Goal Setting Committee (GSC) to establish a requirement and/or incentive unique to the particular contract in an effort to maximize the amount of small, minority and woman-owned business participation under the contract; and

**WHEREAS**, based on the evaluations and rankings made in the selection process, contracts are to be awarded to the top two (2) ranking firms: Halff Associates, Inc., and HDR Engineering, Inc; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee is authorized to execute on-call Professional Services Agreements, included and incorporated in Attachment I, with Halff Associates, Inc., and HDR Engineering, Inc., in a total amount not-to-exceed \$150,000.00 each per year, for three year terms with the option to renew the Agreements at the City’s discretion for up to two additional one-year extensions in a total amount not to exceed \$150,000.00 each per year, for a total contract amount not to exceed \$1,500,000.00.

**SECTION 2.** Funding in the amount of \$300,000.00 for this ordinance is available in Fund 29071000, Cost Center 2304110006 and General Ledger 5201170 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the contract terms of this ordinance.

**SECTION 4.** Payment is authorized to Halff Associates, Inc. and HDR Engineering, Inc. and should be encumbered with a purchase order.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

**PASSED and APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2023.

**M A Y O R**  
**Ron Nirenberg**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Debbie Racca-Sittre, City Clerk**

\_\_\_\_\_  
**Andrew Segovia, City Attorney**